**填表说明**

一、所填内容用5号宋体字，用A4纸双面打印。首页为签字页，必须放置在首页内，不可排版至第二页。

二、学院教授委员会及负责人意见，必须根据面试考察情况如实填写评价和引进意见，不可只简单写同意或不同意。

三、本表后请按顺序附下列附件材料：

1、身份证、各层次学（历）位证书（取得国境外学历学位的还需要提供教育部留学服务中心出具的国境外学历学位认证书）、职称证书、留学回国人员证明、人才工程入选证书或文件、高校教师资格及相关职业资格证书等复印件（扫描件）。

2、反映本人学术水平的有关材料复印件（扫描件）：

①重要获奖证书；

②主持的主要科研项目立、结项材料；

③论文收录证明（需是教育部科技查新工作站出具的，有SCI收录论文的请按中科院大类分区标准明确分区及影响因子）；

④论著目录及代表性论著全文。论著目录应按规范的文献格式整理，并注明收录情况。代表性论著全文主要提交近5年成果，不少于3篇；

⑤专利及其他成果材料。

此页可不打印，在提交材料时删除此页。

长沙理工大学高层次人才岗位申请审批表

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 姓名 |  | | | | | | | | | | 性别 | |  | | | | | | | | 出生年月 | | | | | | | |  | | |
| 国籍 |  | | | | | | | | | | | 民族 |  | | | | | 籍贯 | | | | |  | | | | | | | 政治面貌 |  |
| 参加工作年月 | | | | |  | | | | | | | | | 现有职称及任职时间 | | | | | | | | | | | |  | | | | | |
| 第一学历（学位） | | | | | | | | |  | | | | | | | | 最高学历（学位） | | | | | | | | | |  | | | | |
| 最后毕业院校及专业 | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| 身份证或护照号 | | | | | | |  | | | | | | | | | | | | 电子邮箱 | | | | | |  | | | | | | |
| 联系电话 | |  | | | | | | | | | | | | | 通信地址 | | | | | | |  | | | | | | | | | |
| 所获人才称号及时间 | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 现工作单位及职务 | | | | | | | |  | | | | | | | | | | | | 户口所在地 | | | | | | | |  | | | |
| 档案所在地 | | | |  | | | | | | | | | | | | 应聘方式 | | | | | | | | □全职 □非全职 | | | | | | | |
| 设岗学科 | | |  | | | | | | | | | | | | | 预计入职时间 | | | | | | | |  | | | | | | | |
| 拟聘岗位类别 | | | | | | □领军Ⅰ类 □领军Ⅱ类 □拔尖Ⅰ类 □拔尖Ⅱ类 □青年Ⅰ类 | | | | | | | | | | | | | | | | | | | | | | | | | |
| 学院教授委员会意见 | | | （对其学术水平及发展潜力进行评价，并对其来校工作所起作用进行说明）  负责人签名： 年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 学院负责人意见 | | | 院长签名：  学院盖章  书记签名： 年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 学校意见 | | | 签名： 年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| 学  习  经  历 | 起止年月 | | | | | | | 毕业院校 | | | | | | | 所学专业 | | | | | | | | | 学历学位 | | | | | | 导师 |
| 年 月- 年 月 | | | | | | |  | | | | | | |  | | | | | | | | |  | | | | | |  |
| 年 月- 年 月 | | | | | | |  | | | | | | |  | | | | | | | | |  | | | | | |  |
| 年 月- 年 月 | | | | | | |  | | | | | | |  | | | | | | | | |  | | | | | |  |
| 工  作  经  历 | 起止年月 | | | | | | | 工 作 单 位 | | | | | | | | | | | | | | | | | 职称（职务） | | | | | |
| 年 月- 年 月 | | | | | | |  | | | | | | | | | | | | | | | | |  | | | | | |
| 年 月- 年 月 | | | | | | |  | | | | | | | | | | | | | | | | |  | | | | | |
| 年 月- 年 月 | | | | | | |  | | | | | | | | | | | | | | | | |  | | | | | |
| 年 月- 年 月 | | | | | | |  | | | | | | | | | | | | | | | | |  | | | | | |
| 代  表  性  科  研  成  果 | 1.获奖情况 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 奖励名称 | | | | | | | | | | 奖励等级 | | | 授予单位 | | | | | | | | 本人排名 | | | | | | | 获奖时间 | |
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| 2.主持科研项目情况 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 项目名称 | | | | | | | | | | 项目来源 | | | | | | 项目经费（万元） | | | | | | | | | 起止时间 | | | | |
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| 3.发表论著情况 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| （注：请按规范的文献格式逐一列举，每条的末尾处用中文注明作者排名、收录等情况，在提交材料时请将此注的内容删除）  [1]  [2]  [3] | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4.授权发明专利情况 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 发明专利名称 | | | | | | | | | | | 专利号 | | | | | | | | 个人排名 | | | | | | | | 授权时间 | | |
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| 5.其他成果 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 其他奖惩情况 | （请注明何时何地受到何种奖惩） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 配偶  情况 | 姓名 |  | | | | | 出生年月 | | | | | |  | | | | | 学历（学位） | | | | | | | |  | | | | |
| 毕业院校及专业 | | | |  | | | | | | | | | | | 现工作单位 | | | | |  | | | | | | | | | |
| 职称（职务）及时间 | | | | |  | | | | | | | | | | 工作岗位名称 | | | | | | |  | | | | | | | |
| 子女  情况 | 姓名 | | |  | | | | | | 性别 | | |  | | | | | | 出生年月 | | | | | | | | |  | | |
| 就读学校或工作单位 | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| 姓名 | |  | | | | | | | 性别 | | |  | | | | | | 出生年月 | | | | | | | |  | | | |
| 就读学校或工作单位 | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| 本人承诺：  **以上材料真实有效，如有不实，一切后果自负。**  承诺人签字： 年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 个人对工作和生活要求 | （由本人填写） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 主要研究内容与应聘设想 | （由本人填写） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 聘期  岗位职责与工作任务 | （学院与个人根据学校有关文件商定的聘期内应完成的岗位职责与工作任务，由学院详细填写） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

注：表中有关栏目填写不下时，可加行或加页填写。